

GUIDELINES FOR SHIPPING CHEMICAL COMPOUNDS TO ENAMINE

Dear Customer,

Thank you for placing your valued order. For fastest delivery of your samples to Enamine, we suggest that you declare customs value of the goods according to the following rule: each kilogram of the consignment's gross weight costs \$5 (or €3.5). Please follow Appendix A for shipment instructions.

If you need to declare the real value of your samples, please contact your **ENAMINE** sales person to ensure proper delivery of your samples.

Thank you very much for your collaboration. We hope for smooth delivery of your samples and fast and flawless order processing.

Best regards,

Enamine Sales & Logistics teams

APPENDIX A

Advices for shipments of CHEMICAL COMPOUNDS to Enamine's office in Ukraine

- Some chemicals are considered hazardous and are to be sent by special procedure. In some countries, special procedure is required for shipments on dry ice. Before sending any samples please inform your Enamine sales or contact person.
- Our preferred delivery services are **DHL** and **UPS**. As a rule, using one of these services ensures flawless receipt of the goods to our facilities, typically within 5 days. Using other courier services typically takes 8-12 days or longer.
- Please, provide your contact person at Enamine with **the tracking number**.
- Ukrainian customs **does not accept consignments without invoices**, even if the goods are sent for free. For this reason, in order to make the goods accepted by the Ukrainian customs, please dispatch the goods together with **4 (four) originals of the invoice** (see *sample invoice in Appendix C* or use separately **provided template**). In each cargo transfer point one invoice is detained. Sending 4 invoices ensures that the cargo will come to Ukraine with at least one of them. There is no need to send the docs by separate consignment by courier service, as Ukrainian customs unwillingly accepts the docs if they were not sent together with the consignment.
- For faster delivery, we suggest that the total amount of the invoice should be less than \$ 100/€ 100 **including delivery**. In some cases the total amount can be estimated based on the approximate gross weight of the consignment. Please indicate \$5 (or €3.5) per kilogram. For example, if the consignment gross weight is 5kg, please indicate \$25 as its total value in the invoice. Please also claim in the invoice **"The goods are free of charge. Value is shown for customs purposes only"**.
- The **compulsory fields in the invoice** also include:
 - 1) Exporter/shipper (your company name)
 - 2) Consignee/recipient
Attn.: Sergey Yavnyuk, Tatiana Matviyuk
ENAMINE UA Ltd.
23 Alexandra Matrosova Street
01103 KYIV, Ukraine
Tel. +38 (067)4667168
 - 3) Terms of delivery: DAP Kyiv
 - 4) Country of origin:
 - 5) Description of goods
 - 6) Special notes: Moonshot covid-19

For your convenience we enclose the **example of the invoice** which you may also use for your consignments after filling in the relevant information in the set-off fields.

- Last but not least, please **mail your Enamine sales person the tracking (AWB) number as soon as you got it**: in this case we will be prepared to receive your compounds in Kyiv ASAP.

Please don't hesitate to contact us if you have any questions.

APPENDIX B**Advices for shipments of chemical compounds to Enamine's offices abroad**

* Please use the following addresses:

If in the US:

Enamine LLC

2940 Glendale-Milford Rd UNIT# 410

Cincinnati, OH 45241

Contact: Tatyana Nizhnik, tel. 513 253 8085

If in EU:

Attn: Mr. Vladimirs Sinkevics (contact person)

SIA "ENAMINE EUROPE" (recipient)

2b Vestienas iela,

LV-1035, RIGA, Latvia

Tel. +3712 999-50-28

* Please inform your contact at Enamine about the AWB number after you dispatch the goods. This ensures that they will not be mixed up with the materials from other suppliers and will save delivery time.

APPENDIX C

Sample of commercial invoice to accompany shipment of materials following advices in Appendix A.
Word document which you can fill in is available on request

Commercial invoice

Date of Export: 28/11/2018		Export References (i.e. order no., invoice no., etc):			
Shipper/Exporter (complete name and address): ...		Recipient (complete name and address): Sergey Yavnyuk ENAMINE UA Ltd. 23 Alexandra Matrosova Street 01103 KYIV, Ukraine Tel. +38 (067)4667168			
Country of export:...		Importer - if other than recipient (complete name and address):			
Country of origin:					
Country of ultimate destination: Ukraine					
Federal Express International Air Waybill Number:		Currency: USD			
Marks/Nos	Full Description	Qty	Unit price	Unit value	
No of pkgs	Chemical compound	4	\$5.0	\$20.00	
Not intended to be used with pharmaceutical or medical purposes					
Total		Total		Total	
No. of Pkgs		Weight		Invoice Value	
				\$20.00	

I declare all the information contained in this invoice to be true and correct

DAP Kyiv